

**By-Laws Of Raiders Rojos National Alumni
A Network of The Texas Tech Alumni Association**

ARTICLE I – NAME AND ADDRESS

The name of this organization shall be the Raiders Rojos National Alumni Network a network of the Texas Tech Alumni Association. The organization will be referred to as Raiders Rojos for the remainder of this document. The address shall be Texas Tech College of Education, 3002 18th Street, Lubbock, 79409.. The mailing address shall be P.O. Box 41071, 79409 or MS 1071 for campus mail.

ARTICLE II – MISSION STATEMENT

The Raiders Rojos seeks to promote the recruitment, retention and graduation attainment of Hispanic students within the Texas Tech University System by providing a strong support system that includes, but is not limited to, scholarships, mentoring, and networking opportunities.

ARTICLE III – VISION

The Raiders Rojos will serve as a viable recruitment vehicle to the Texas Tech University System. It will assist the institution with its goal to maintain the status of a Hispanic Serving Institution (HSI).

This will enable Texas Tech University System to continued access the pool of federal dollars available to HSI institutions and further enhance the Mission of the Raiders Rojos.

ARTICLE IV – GOVERNANCE

The governance of this organization shall be by a Board of Directors as set forth in this document.

**ARTICLE V – OFFICERS, TERMS OF OFFICE,
NOMINATIONS AND ELECTIONS**

Section 1. The following Officers and Directors, with the exception of the President, who shall assume office as hereinafter provided, shall be elected by a majority of the votes cast by the members in good standing in annual election held in April. Each officer shall serve a term of two year and/or until a successor is elected. Consecutive terms are permitted.

a. The **President**, who shall preside at all meetings of the Board of Directors, and the Executive Committee, and who shall appoint members to and supervise the work of all such committees as may be created. The President shall have authority to expend up to \$500.00 per calendar quarter in furtherance of the mission of Raiders Rojos. All said expenditures shall be brought to the attention of the membership at its next regular meeting and receipts submitted to Treasurer. Appoint standing and/or ad hoc committees as needed, and serving as an ex-officio member of all committees.

b. **President-Elect**, who shall provide a program for each meeting of the chapter, who shall perform the duties of the President in the absence or disability of the President, who shall perform such other duties as may from time to time be delegated by the President, and who shall succeed automatically to the office of President at the expiration of the outgoing President's term or in the event of a vacancy occurring in the office of President. Shall oversee the Nomination Committee and present slate to members by April of each nominating year.

c. **Secretary**, who shall preserve the records of Raiders Rojos, and the minutes of the meetings of the Board of Directors, and the Executive Committee, who shall conduct the correspondence of the network who shall keep an accurate roll of officers and members, and who shall present a report of the network's activities at the annual meeting. Communicate and schedule meetings for the year by April in order to insure reservations at the Merket Alumni location. Assist with the communication to members via email and/or social media platforms.

d. **Treasurer**, who shall receive and preserve all funds of the network, shall make such disbursements as approved by the By-Laws, or the Board of Directors and shall maintain all receipts and records. Work in partnership with departments that oversee membership payments and donations and Oversee fundraising events. Shall report on Accounts maintained by the TT Alumni Association . Shall provide a report on the Prosperity Bank account at each meeting.

e. **Vice President**, who shall be in the line of succession. This position will next ascend to the position of **President-Elect**. This position will serve on Committees and Boards as directed.

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e. **Vice President**, who shall be in the line of succession. This position will next ascend to the position of **President-Elect**. This position will serve on Committees and Boards as directed.

f. **Vice President Campus Liaison** – who shall interface with Raiders Rojos and issues related to campus relations, current issues and developments.

g. **Executive Program Director** – who shall oversee the programs of the organization, maintain partnerships and relationships at the University and community level. Provide recommendations as needed on the direction of the organization.

Section 2. The term of the officers shall be from August 1st through July 31st of each second year. Newly elected Officers shall take office on August 1st of elected year.

Section 3. The President shall appoint a Nominating Committee. The Nominating Committee shall be composed of five members. The Committee shall nominate candidates for the respective offices. The Committee shall report their nominations the meeting in April of the nominating year.

ARTICLE V – MEETINGS

Section 1. Meetings of the members shall be scheduled by the Officers, two meetings in fall, two meetings in spring. Such meetings will be held on the first Thursday of the month scheduled at 11:30 a.m. at the McKenzie Merket Alumni Center. The calendar will be posted on the Raiders Rojos website.

Section 2. A special meeting may be called by the President or upon the request of 5 members in good standing.

Section 3. Except as otherwise provided, a majority of the members in good standing who are present shall constitute a quorum for the transaction of business.

ARTICLE VI – STANDING COMMITTEES

1. Membership Committee

Work with the TT Alumni Association to maintain the most current membership list. Utilize such list to recognize donors for annual thank you gift. The TT Alumni Association will provide Raiders Rojos with details of all network contributions. The secretary will utilize the contact information to inform members of meetings and events.

2. Social Committee/Special Events

- a. This Committee will plan and arrange meetings and activities;
- b. Arrange a suitable program for every chapter meeting and activity;
- c. Attend community events to represent Raiders Rojos and
- c. Organize the decorations, help with registration and make sure there are hosts and hostesses to greet Alumni and guests.

3. Publicity Committee/Social Media

- a. The Chairman of this Committee should be someone who has a close working relationship with the press or radio and television;
- b. The Committee needs to establish a relationship with the local media and invite them to the chapter's functions;
- c. Arrange for publicity prior to and following the chapter functions;
- d. Arrangements for proper publicity should be discussed in advance with the people and outlets involved;
- e. Arrange for photographs in advance and during activities. Photos may be used in local papers and are definitely desired for possible use by the Texas Techsan;
- f. At all times, the Committee should promote the general interest of Texas Tech University in the local newspapers, radio, and television; and
- g. When information and pictures on University programs or speakers are required for advance publicity, contact the Alumni office.

4. Scholarship Committee (three reviewers minimal)

- a. A Scholarship endowment has been established through the alumni association. Proceeds from the earnings shall be utilized to award scholarhships.
- b. A fund maintained through the TT Alumni Association shall collect contributions for scholarships. Donors will be solicited for renewals each spring by the Programs Director. An online donation link will be located on the Raiders Rojos website for such contributions. TTAA will issue immediate receipt of funds to the donor.
- c. Applicants may submit applications online through the Raiders Rojos website. Assistance from the Vice President Campus Liaison will solicit applications through their social media platforms.

- d. Such committee will review all applications.
 - e. Decides on a selection process for the scholarship; and
 - f. Works with Programs Director to host an event to recognize donors and recipients.
 - g. Awards will be posted directly to the recipient's student account for fall tuition.
- 5.. Such other special committees as may be deemed necessary from time to time by the President or the Board of Directors to perform special duties.

ARTICLE VII – NOTICES

All notices may be in writing and emailed to the members and posted on the Raiders Rojos website.

ARTICLE VIII – AMENDMENTS TO THE BY-LAWS

These By-Laws may be amended by the governing board and presented to the membership for ratification at the next schedule meeting.

The above By-Laws are hereby certified to be the By-Laws of the Raiders Rojos National Alumni Network, a network of the Texas Tech Alumni Association on this the 6th day of April, 2023.

PRESIDENT

Attest: _____
SECRETARY